

**NOTICE FOR INVITING APPLICATIONS FOR
ENGAGEMENT OF HR CONSULTANT ON CONTRACT BASIS**

1.	Requirement	India Exim Bank seeks to engage one (1) HR Consultant on contractual basis, who can advise the Bank's HR functionaries on redesigning / revamping of HR policies / practices to align with the best in the industry and which maps well with that of similar ECAs across the globe.
2.	No. of posts	1 (One)
3.	Tenure	The Contract shall be initially for a period of one year but can be renewed further based on review of performance thereafter.
4.	Scope of Work	To provide advisory on HR matters / policies of the Bank like, Recruitment, Promotion, Redesigning Wage and Salary compensation structure, Disciplinary matters, etc as per requirement of the Bank.
5.	Age limit	Should not be over 70 years of age as of 01.10.2021
6.	Experience	The ideal candidate should have, a. Minimum 15 years of experience in HR matters of FIs / Public Sector Banks. b. Experience of providing advisory services in HR matters of Banks. c. Thorough knowledge and understanding of reservation policies, transfer related guidelines, other Govt. guidelines as also various other statutory guidelines (viz. RBI, IBA, CVO, etc) applicable to FIs / Public Sector Banks. d. Retired as GM / CGM - HR of Public Sector Banks / RBI / or equivalent post in a large Pvt. Sector Banks.
7.	Remuneration	Negotiable. However, the package will be split into fixed and variable component besides a success fee upon completion of certain milestones.
8.	Job Location	Mumbai or Delhi
9.	Working hours	Work from home allowed. However, in case of requirement of physical presence, Conveyance charges shall be reimbursed, or vehicle will be provided. In case of outstation travel, TA DA / Halting allowance shall also be given.
10.	Last date of application	Eligible candidates may submit their applications in the prescribed format, which is enclosed, at hrm@eximbankindia.in by 25.09.2021. Hardcopy of the application along with proof of eligibility shall be required to be submitted at the time of interview. No application fee is to be paid.
11	Mode of Selection	Personal Interview. Only shortlisted candidates shall be informed.



Floor 21, Centre One Building, World Trade Centre, Cuffe Parade, Mumbai- 400005

FORMAT FOR APPLICATION

Name:	Mr. / Ms.
Address:	Pin -
Contact No.:	Mobile:
	Landline:
E mail id:	
Alternate E mail id, if any:	

Date of Birth:	
PAN No.:	
Aadhar No.:	
Voter ID no.:	

Date of Joining service:	
First company from where service started:	
Bank from where superannuated:	
Date of Retirement:	
Places of posting:	
Place of residence:	
Current:	Pin -



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Permanent:	
	Pin -

Experience detail (Starting from the latest):					
Period from	Period To	Bank / Institution	Designation	Role	Place of posting

Areas of expertise:	
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Professional / Educational qualifications			
Name of the degree	Year of passing	Institution	Specialisation

Medical Condition (i.e. Hypertension, Diabetes, Chronic disease, restriction in physical movement, etc), if any, which the Bank should know.	
Details of any court case / litigation pending in any court of India	

References:	Name: Address: E Mail id: Mobile / Phone:
	Name: Address: E Mail id: Mobile / Phone:

I, Mr. / Ms. _____ S/W/o _____
 _____ hereby declare that all the personal information furnished above are true and correct. In case any of the personal information is found to be incorrect, false or misleading, India Exim Bank will be free to take any action as per its own discretion.

Signature: _____

Name: _____

Date: _____

Place: _____