

E – T E N D E R

FOR

**Supply & Installation
of Furniture/Fixture
at 1404, Wallace
Apts., Grant Road**

Tender Reference No: ADMIN/EXIM/2018-19/063

Phone: 022-22172826

Email: administration@eximbankindia.in

EXPORT - IMPORT BANK OF INDIA

Center One Building, 21st Floor,

World Trade Centre Complex, Cuffe Parade,

Mumbai – 400 005.

Phone : 022-22172826

E-Mail : administration@eximbankindia.in

TENDER DOCUMENTS FOR	SUPPLY AND INSTALLATION OF Furniture/Fixture at Bank's Flat 1404, Wallace Apts.
TENDER DOCUMENT COST(Payable by DD in favor of Export Import Bank of India)	`5000/-
Last Date for acceptance of Tender Document fee1	November 03, 2018
EMD Amount (Payable by DD in favor of Export Import Bank of India)	Nil
Date of Online Notice	October 29, 2018, 17.00 Hrs.
Document Downloading Start Date	October 29, 2018,, 17.00 Hrs.
Document Downloading End Date	November 05, 2018, 17.00 Hrs.
Last Date and Time For Submission	November 05, 2018, 17.00 Hrs.
Date of Site Inspection	November 01, 2018 (10.00 Hrs. to 13.00 Hrs.)
Opening of Tender	November 06, 2018, 17.00 Hrs.
Place of Receipt of Tender	https://eximbankindiatenders.procurement.iger.com

PLACE OF RECEIPT OF TENDER :
<https://eximbankindiatenders.procuretiger.com>
TIME OF COMPLETION OF PROJECT : 90 days.

e-Tendering / Electronic Tendering / Web Tendering / Online Tendering is the simulation of the manual tendering process on the internet. i.e., the eligible bidders / contractors can log on to the internet site specified using unique user name & password and place their Technical & Commercial bids. The eligible bidders will be trained by personnel of M/s. ABC Procurement Technologies Ltd. on the methodology of submitting the bids online using a special digital signature/electronic key / password at the date and time specified. The bids placed by the contractors are confidential and will be opened by the authorized EXIM Bank officials. No other person can gain access to the information regarding the bids, which is confidential in nature.

Closed online bid: The bidders are requested to note that the submission shall be done online and bid document can be downloaded only after the tender fees are paid to the Exim Bank. The bidders are requested to feed the required information for technical bid and the bidders who are eligible shall upload individual item rates online during the stipulated time frame.

CONTACT INFORMATION FOR E-TENDER PROCESS

Mr. Vismay Jagad
E-Procurement Technologies Ltd (abc Procure)
A-201/208, Wall Street-II, Opp.Orient Club,
Nr. Gujarat College,
Ahmedabad-380 006, Gujarat, India
Website: www.abcprocure.com
Ph: 079-4001-6867/835/886/837/802/879/891/823/883/852/865
Mail ID: vismay@abcprocure.com / support@abcprocure.com

E-Tendering Process Compliance Statement

The following terms and conditions are deemed as accepted by you for participation in the bid event:

1. The price once submitted cannot be changed.
2. Technical and other non-commercial queries (not impacting price) can be routed to the contact person of EXIM Bank indicated in the Tender Documents. Bidding process related queries could be addressed to M/s e Procurement Technologies Ltd personnel indicated in the Quotation bid Notice.
3. Inability to bid due to telephone line glitch, Internet response issues, software or hardware hangs will not be the responsibility of M/s e Procurement Technologies Ltd or the EXIM Bank. However M/s e Procurement Technologies Ltd. shall make every effort to ensure availability of technology resources to enable continuous bidding.
4. M/s e Procurement Technologies Ltd has no responsibility beyond the bid event. Order finalization and post order activities would be transacted directly between bidder and the EXIM Bank.
5. **EXIM BANK does not bind itself to accept the lowest e-tender** and EXIM BANK reserves itself the authority to reject any or all of the e-tenders. All e-tenders in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
6. Bids once made cannot be withdrawn or modified under any circumstances.
7. EXIM Bank can decide to extend or reschedule or cancel the e-tendering.
8. The bidders are advised to visit <https://eximbankindiatenders.procuretiger.com> for any corrigendum etc.

I / We have read, understood and agree to abide by this e-tendering process compliance-statement.

Date:

Organization :

Name :

Designation:

Seal

Signature of the Bidder/s not required since the document is Digitally Signed

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QUOTATION BID NOTICE

1. Export-Import Bank of India (EXIM Bank), a corporation established under the Act Export-Import Bank of India, 1981 and having its registered office at 21st Floor, World Trade Centre Complex, Cuffe Parade, Mumbai 400 005 invites bids from eligible bidders for the supply and installation of furnitures/fixtures at our residential flat 1404, Wallace Apts. Grant Road.
2. The mode of tendering is through e-Tendering. E-Tendering is the process by which the physical tendering activity is carried out using internet and associated technologies in a faster and secure environment
3. Vendor registration can be done online by opening Website:
<https://eximbankindiatenders.procuretiger.com> Click on “New Bidder Registration” link, create User Id and Password and attach your Digital certificate.
4. Tender document will be allowed for download from above web site after successful vendor registration (hard copies of the tender document will not be provided) and submission of tender document cost.

5. CONTACT INFORMATION FOR E-TENDER PROCESS

**e-Procurement Technologies
Limited A- 801 – Wall Street - II,
Opposite Orient Club,
Nr. Gujarat College, Ellis Bridge,
Ahmedabad – 380 006.
Gujarat State, India**

**Phone: +91 (79)-40270566/567/579/580/582/590
Fax: +91 (79) 40230847**

6. EXIM Bank reserves the right to accept or reject in part or full any or all the offers without assigning any reasons there for.

ELIGIBILITY CRITERIA

S. NO.	Eligibility Criteria	Documents to be submitted
1	The bidder must have experience of minimum 05 yrs. in Providing and Installing of Furniture/Fixtures	self-declaration on company's Letterhead to be uploaded, Work order/Purchase order of such Projects carried out
2	The Bidder must have completed such projects for Government organizations /PSUs.	Work order/purchase order for the projects
3	The Bidder must be an empaneled vendor of the Bank	Empanelment letter received from the Bank
4	The bidder must have Provisional GST registration number of the state of Maharashtra.	Provisional GST acknowledgment copy to be uploaded.

MANDATORY INFORMATION

Required for Prequalification of the Tenderer

I/We confirm that to the best of our knowledge this information is authentic **and accept that any deliberate concealment will amount to disqualification at any stage.**

Sr.No.	Particulars	Details
1.*	Name of the Company	
2.*	Name of the Proprietor, Partners/Directors	
3.	Office Telephone Nos.	
4.*	Address	
5.	Email Address	
6.*	Year of Establishment	
7.	Registration No. / Date of registration	
8.	Status of firm. (Proprietor/Partnership/Co. etc.)	
9.	Name of Bankers	
10.*	PAN Card No.	
11.*	GST No.	
12*	Tender fee DD Number	

Seal and Signature of the Bidder/s not required since the document is digitally Signed

Date:

Place:

Note:

Please upload scanned copies of the above mentioned documents with sr. nos. marked on it.

TENDER FORM

Dayanand Shetty
Deputy General Manager
Export Import Bank of India
Center One Building, Floor-21
World Trade Center Complex (WTC)
Cuffee Parade, Mumbai-400 005.

Dear Sir,

Ref: Procurement and installation of Furniture/Fixture at Exim Bank's Flat no. 1404, Wallace Apts., Grant Road.

I/we further agree to execute and complete the work within the time frame stipulated in the tender scope of document. I/we agree not to employ Sub-Service Providers without the prior approval of the EXIM Bank. I/We agree to pay GST, all Royalties and all other applicable taxes prevailing and be levied from time to time on such items for which the same are liable and the rates quoted by me/us are Exclusive of the same.

I/we understand that you are not bound to accept the lowest tender or bound to assign any reasons for rejecting our tender. We unconditionally agree Exim Bank's preconditions as stipulated in the tender documents and empanelment process.

I/We agree that in case of my/our failure to execute work in accordance with the specifications and instructions received from the Exim Bank, during the course of the work, Exim Bank reserves the right to terminate my contract.

Yours truly,

Seal and Signature of the Bidder/s not required since the document is Digitally Signed.

Place: Name :

Date: Designation :

Seal :

INSTRUCTIONS TO TENDERERS

1.0 Location:

Export-Import Bank of India, 21st Floor, Centre One Building, World Trade Center, Cuffe Parade, Mumbai 400 005.

a. Tenderers must get acquainted with the proposed work, specifications, conditions of contract and other conditions carefully before tendering. The Tenderer shall seek **clarifications up to 02nd November 2018, 16.00 Hrs.** No request of any change in rates or conditions for want of information on any particular point shall be entertained after receipt of the tenders.

2.0 Submission of Tender:

Tender must be submitted on or before November 03, 2018. The submission date shall not be extended and No queries will be entertained on last day of tender submission.

3.0 Any printing or typographical errors /omission in tender document shall be referred to EXIM Bank and their interpretation regarding correction shall be final and binding on Service Provider.

4.0 Transfer of Tender Documents:

Transfer of tender documents purchased by one intending Tenderer to another is not permitted.

5.0 Validity:

Tenders submitted by Tenderers shall remain valid for acceptance for a period **up to 60 days from the date of opening of Bid/tender.** The Tenderers shall not be entitled during the period of validity, without the consent in writing of EXIM Bank to revoke or cancel his tender or to vary the tender given or any terms thereof.

6.0 Right to accept or reject tender:

The acceptance of a tender will rest with the EXIM Bank who does not bind themselves to accept lowest tender and reserve to themselves the authority to reject any or all the tenders received. They also reserve the right of accepting the whole or any part of the tender and the Tenderers shall be bound to perform the same at the rates quoted. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction not duly signed and dated by the Tenderer are liable to be rejected. For this purpose Tenderer shall quote rates for various items which will be self-sufficient to meet their whole costs for executing any / every item. No demand for variations in rates for items executed shall be entertained on the plea of the EXIM Bank deciding to delete, alter or reduce the quantities specified in respect of the any item.

7.0 Rates:

EXIM Bank is not concerned with any rise or fall in the prices of product, Parts and labour.

8.0 Signing of the contract:

a) The successful Tenderer shall be required to execute a non-disclosure agreement with Exim Bank within 07 days from the date of receipt of the notice of acceptance of tender. In the event of failure on the part of the successful Tenderer to sign the agreement in the above- stipulated period. EXIM Bank reserves the right to cancel the contract.

b) Until the Agreement is formally signed, the Work Order / Letter of Acceptance of Tender issued to the successful tenderer and accepted by him shall be operative and binding on the EXIM Bank of India and the Service Provider.

9.0 Payments for the work to be executed under this contract shall be made on the completion of the works.

10.0 On acceptance of the tender, the name of the accredited representatives of the Tenderer who would be responsible for taking instructions from EXIM Bank shall be mentioned by the Tenderer.

11.0 If so decided EXIM Bank reserves the right to appoint PMC (Project Management Consultant) or any other agency to get the quality of works checked, measurement recorded, including certification of bills etc.

12.0 EXIM Bank has the right to delete items, reduce or increase the scope of work without the Service Provider claiming any compensation for the reduction in the scope of work.

13.0 Notices to local bodies:

The Service Provider shall comply with and give all notices required under any law, rule, regulations or bye laws of parliament, state legislature or local authority relating to works.

14.0 I / We hereby declare that I / We have read and understood the above instructions for the guidance of the Tenderers. Seal and Signature of the Bidder/s not required since the document is Digitally Signed.

15.0 Earnest Money Deposit

Nil

16.0 The defect liability period shall be 12 months (stipulated) from the date of virtual completion of the work. If any defect is noticed during this period, the retention money still be refunded only if defect is rectified and further two months have expired from the date of rectification/completion of defects satisfactorily provided, defect liability period has also expired. The retention amount shall be refunded on receipt of application for the refund.

17.0 The Bank's empaneled vendors only can apply for the tender.

Financial Bid

Site: Flat no. 1404, Wallace Apartments, Grant Road, Mumbai.

BILLS OF QUANTITIES:

22 October 2018

Sr. No.	Description	Measurements	Quantity (Nos.)	To be Filled by the Bidder	NET Amount (Rs.)	18% GST Amount	Gross amount (Rs.)
				Rate Per Unit (Rs.)			
1	Providing & fixing on site Wardrobe in Master Bedroom fabricated at workshop, made out of 19mm thk and 9mm thk back marine plywood with laminate on the exterior and finished with handles and tower bolts, S.S. pipe and socket for hanging clothes and drawers with lock and fixed with telescopic hettich channels. Interior finished with French polish. Full length 2 nos. mirror outside on shutters complete in every respect.	7' x 7' (49 Sq.Ft.)	1				
2	Providing & fixing on site Over Head Storage Unit in Master Bedroom fabricated at workshop, above the proposed wardrobe, made out of 19mm thk and 9mm thk back marine plywood with laminate on shutters finished with handles and tower bolts. Interior finished with French polish.	7' x 2' (14 Sq.Ft.)	1				
3	Providing & fixing on site Wardrobe in Children Bedroom fabricated at workshop, made out of 19mm thk and 9mm thk back marine plywood with laminate on the exterior and finished with handles and tower bolts, S.S. pipe and socket for hanging clothes and drawers with lock and fixed with telescopic hettich channels. Interior finished with French polish. Full length 1	5'6" x 7' (38.5 Sq.Ft.)	1				

	No. mirror outside on shutters complete in every respect.						
4	Providing & fixing on site Over Head Storage Unit in Children Bedroom fabricated at workshop, above the proposed wardrobe, made out of 19mm thk and 9mm thk back marine plywood with laminate on shutters finished with handles and tower bolts. Interior finished with French polish.	5'6" x 2' (58 Sq.Ft.)	1				
5	Providing & fixing on site Wardrobe in Guest Bedroom fabricated at workshop, made out of 19mm thk and 9mm thk back marine plywood with laminate on the exterior and finished with handles and tower bolts, S.S. pipe and socket for hanging clothes and drawers with lock and fixed with telescopic hettich channels. Interior finished with French polish. Full length 1 No. mirror outside on shutters complete in every respect.	6'x 7' (42 Sq.Ft.)	1				
6	Providing & fixing on site Over Head Storage Unit in Guest Bedroom fabricated at workshop, above the proposed wardrobe, made out of 19mm and 9mm thk back marine plywood with laminate on shutters finished with handles and tower bolts. Interior finished with French polish.	6' x 2' (12 Sq.Ft.)	1				
GRAND TOTAL Rs.							

Terms and Conditions:

1. On site measurement has to be taken by the contractor for exact fitting, the measurements mentioned above and in the drawings are only for reference and quotation.
2. All the work has to be made to the satisfaction of Architect.
3. In case of additional quantity than mentioned above a prior written permission is to be obtained from the architect.
4. For any extra item a prior written permission in to be obtained from the architect.
5. All selection items are to be approved by the architect.
6. All material should be of the quality as mentioned in the Material Specifications.
7. All pages should be stamped and signed by the contractor.
8. There are no retention amounts, no part payments. Full and Final Payment will be done post completion of work after architects completion certificate.

Stamp of the contractor:

Signature of the proprietor/partner/Director:

Date: 22-10-2018

Place: MUMBAI

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MATERIAL SPECIFICATIONS:

SR. NO.	ITEM	DESCRIPTION
1.	NAILS & SCREWS	HAMMER, NETTLEFOLD or equivalent quality as approved by architect.
2.	LOCKS, HANDLES	GODREJ, VIJAYAN or Eq. Approved by Architect.
3.	HINGES, BALL CATCH, TOWER BOLTS etc.	PALLADIUM, FAMOUS or equivalent as approved by Architect.
4.	LAMINATE 1.2 mm to 1.5mm	ROYAL TOUCHE, GREENLAM, Merino or equivalent as approved by architect.
5.	PLYWOOD, BLOCK BOARD, TEAK WOOD	ARCHIDPLY, ANCHOR, CENTUARY, GREENLAM or equivalent quality as approved by architect.
6.	ADHESIVES	FEVICOL mfg. by Pidilite.
7.	WOOD PRESERVATIVE	WOOD GUARD OR APPROVED EQ/ICI.
8.	MIRRORS	MODI GUARD with PVC BACKING.

Stamp of the contractor:

Signature of the proprietor/partner/Director:

Date: 22-10-2018

Place: MUMBAI

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