

E – T E N D E R

FOR

**Procurement and Installation of
Split Air Conditioning Unit at
World Trade Centre Office
premises**

Tender Reference No: IT/EXIM/RFP/2018-19/027

Phone: 022-22172826

Email:administration@eximbankindia.in

EXPORT - IMPORT BANK OF INDIA

**Center One Building, 21st Floor,
World Trade Centre Complex, Cuffe Parade,
Mumbai – 400 005.**

Phone : 022-22172826

E-Mail : administration@eximbankindia.in

TENDER DOCUMENTS FOR	SUPPLY AND INSTALLATION OF SPLIT AIR CONDITIONER UNITS AT EXPORT IMPORT BNK OF INDIA
TENDER DOCUMENT COST(Payable by DD in favor of Export Import Bank of India)	Rs. 2500/-
Last Date for acceptance of Tender Document fee	November 11, 2018
EMD Amount (Payable by DD in favor of Export Import Bank of India)	Rs. 1,00,000/-
Date of Online Notice	October 30, 2018, 18.00 Hrs.
Document Downloading Start Date	October 30, 2018, 18.00 Hrs.
Document Downloading End Date	November 11, 2018, 17.00 Hrs.
Last Date and Time For Submission	November 11, 2018, 17.00 Hrs.
Date of Site Inspection	November 05, 2018 (10.00 Hrs. to 13.00 Hrs.)
Opening of Tender	November 12, 2018, 17.00 Hrs.
Place of Receipt of Tender	https://eximbankindiatenders.procuretiger.com

PLACE OF RECEIPT OF TENDER :
<https://eximbankindiatenders.procuretiger.com>

TIME OF COMPLETION OF PROJECT : 90 days.

e-Tendering / Electronic Tendering / Web Tendering / Online Tendering is the simulation of the manual tendering process on the internet. i.e., the eligible bidders / contractors can log on to the internet site specified using unique user name & password and place their Technical & Commercial bids. The eligible bidders will be trained by personnel of M/s. ABC Procurement Technologies Ltd. on the methodology of submitting the bids online using a special digital signature/electronic key / password at the date and time specified. The bids placed by the contractors are confidential and will be opened by the authorized EXIM Bank officials. No other person can gain access to the information regarding the bids, which is confidential in nature.

Closed online bid: The bidders are requested to note that the submission shall be done online and bid document can be downloaded only after the tender fees are paid to the Exim Bank. The bidders are requested to feed the required information for technical bid and the bidders who are eligible shall upload individual item rates online during the stipulated time frame.

CONTACT INFORMATION FOR E-TENDER PROCESS

Mr. Vismay Jagad
E-Procurement Technologies Ltd (abc Procure)
A-201/208, Wall Street-II, Opp.Orient Club,
Nr. Gujarat College,
Ahmedabad-380 006, Gujarat, India
Website: www.abcprocure.com
Ph: 079-4001-6867/835/886/837/802/879/891/823/883/852/865
Mail ID: vismay@abcprocure.com / support@abcprocure.com

E-Tendering Process Compliance Statement

The following terms and conditions are deemed as accepted by you for participation in the bid event:

1. The price once submitted cannot be changed.
2. Technical and other non-commercial queries (not impacting price) can be routed to the contact person of EXIM Bank indicated in the Tender Documents. Bidding process related queries could be addressed to M/s e Procurement Technologies Ltd personnel indicated in the Quotation bid Notice.
3. Inability to bid due to telephone line glitch, Internet response issues, software or hardware hangs will not be the responsibility of M/s e Procurement Technologies Ltd or the EXIM Bank. However M/s e Procurement Technologies Ltd. shall make every effort to ensure availability of technology resources to enable continuous bidding.
4. M/s e Procurement Technologies Ltd has no responsibility beyond the bid event. Order finalization and post order activities would be transacted directly between bidder and the EXIM Bank.
5. **EXIM BANK does not bind itself to accept the lowest e-tender** and EXIM BANK reserves itself the authority to reject any or all of the e-tenders. All e-tenders in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
6. Bids once made cannot be withdrawn or modified under any circumstances.
7. EXIM Bank can decide to extend or reschedule or cancel the e-tendering.
8. The bidders are advised to visit <https://eximbankindiatenders.procuretiger.com> for any corrigendum etc.

I / We have read, understood and agree to abide by this e-tendering process compliance-statement.

Date:

Organization :

Name :

Designation:

Seal

Signature of the Bidder/s not required since the document is Digitally Signed

CONTENTS

Sr.No.	Title
1	Quotation Bid Notice
2	Eligibility Criteria
3	Mandatory Information
4	Tender Form
5	Instruction To Tenderers
6	Tendering Bid Evaluation Sheet
7	Financial Bid

QUOTATION BID NOTICE

1. Export-Import Bank of India (EXIM Bank), a corporation established under the Act Export-Import Bank of India, 1981 and having its registered office at 21st Floor, World Trade Centre Complex, Cuffe Parade, Mumbai 400 005 invites bids from eligible bidders for the supply and installation of Split A/C units.
2. The mode of tendering is through e-Tendering. E-Tendering is the process by which the physical tendering activity is carried out using internet and associated technologies in a faster and secure environment
3. Vendor registration can be done online by opening Website:
<https://eximbankindiatenders.procuretiger.com> Click on “New Bidder Registration” link, create User Id and Password and attach your Digital certificate.
4. Tender document will be allowed for download from above web site after successful vendor registration (hard copies of the tender document will not be provided) and submission of tender document cost.

5. CONTACT INFORMATION FOR E-TENDER PROCESS

**e-Procurement Technologies
Limited A- 801 – Wall Street - II,
Opposite Orient Club,
Nr. Gujarat College, Ellis Bridge,
Ahmedabad – 380 006.
Gujarat State, India**

**Phone: +91 (79)-40270566/567/579/580/582/590
Fax: +91 (79) 40230847**

6. EXIM Bank reserves the right to accept or reject in part or full any or all the offers without assigning any reasons there for.

ELIGIBILITY CRITERIA

S. NO.	Eligibility Criteria	Documents to be submitted
1	The bidder must have experience of minimum 05 yrs. in Providing and Installing of Split Air Conditioners	self-declaration on company's Letterhead to be uploaded, Work order/Purchase order of such Projects carried out
2	The Bidder must have completed such projects for Government organizations /PSUs.	Work order/purchase order for the projects
3	The Bidder must have a minimum turnover of `4cr.	Income statement/Audited Balance sheet
4	The bidder must have Provisional GST registration number of the state of Maharashtra.	Provisional GST acknowledgment copy to be uploaded.

MANDATORY INFORMATION

Required for Prequalification of the Tenderer

I/We confirm that to the best of our knowledge this information is authentic **and accept that any deliberate concealment will amount to disqualification at any stage.**

Sr.No.	Particulars	Details
1.*	Name of the Company	
2.*	Name of the Proprietor, Partners/Directors	
3.	Office Telephone Nos.	
4.*	Address	
5.	Email Address	
6.*	Year of Establishment	
7.	Registration No. / Date of registration	
8.	Status of firm. (Proprietor/Partnership/Co. etc.)	
9.	Name of Bankers	
10.*	PAN Card No.	
11.*	GST No.	
12*	Tender fee DD Number	

Seal and Signature of the Bidder/s not required since the document is digitally Signed

Date:

Place:

Note:

Please upload scanned copies of the above mentioned documents with sr. nos. marked on it.

TENDER FORM

Dayanand Shetty
Deputy General Manager
Export Import Bank of India
Center One Building, Floor-21
World Trade Center Complex (WTC)
Cuffee Parade, Mumbai-400 005.

Dear Sir,

Ref: Procurement and installation of Split Air Conditioners at Exim Bank Head Office, Mumbai- 400 005.

I/we further agree to execute and complete the work within the time frame stipulated in the tender scope of document. I/we agree not to employ Sub-Service Providers without the prior approval of the EXIM Bank. I/We agree to pay GST, all Royalties and all other applicable taxes prevailing and be levied from time to time on such items for which the same are liable and the rates quoted by me/us are Exclusive of the same.

I/we understand that you are not bound to accept the lowest tender or bound to assign any reasons for rejecting our tender. We unconditionally agree Exim Bank's preconditions as stipulated in the tender documents and empanelment process.

I/We agree that in case of my/our failure to execute work in accordance with the specifications and instructions received from the Exim Bank, during the course of the work, Exim Bank reserves the right to terminate my contract.

Yours truly,

Seal and Signature of the Bidder/s not required since the document is Digitally Signed.

Place: Name :

Date: Designation :

Seal :

INSTRUCTIONS TO TENDERERS

1.0 Location:

Export-Import Bank of India, 21st Floor, Centre One Building, World Trade Center, Cuffe Parade, Mumbai 400 005.

a. Tenderers must get acquainted with the proposed work, specifications, conditions of contract and other conditions carefully before tendering. The Tenderer shall seek **clarifications up to 08th November 2018, 16.00 Hrs.** No request of any change in rates or conditions for want of information on any particular point shall be entertained after receipt of the tenders.

2.0 Submission of Tender:

Tender must be submitted on or before November 10, 2018. The submission date shall not be extended and No queries will be entertained on last day of tender submission.

3.0 Any printing or typographical errors /omission in tender document shall be referred to EXIM Bank and their interpretation regarding correction shall be final and binding on Service Provider.

4.0 Transfer of Tender Documents:

Transfer of tender documents purchased by one intending Tenderer to another is not permitted.

5.0 Validity:

Tenders submitted by Tenderers shall remain valid for acceptance for a period **up to 60 days from the date of opening of Bid/tender.** The Tenderers shall not be entitled during the period of validity, without the consent in writing of EXIM Bank to revoke or cancel his tender or to vary the tender given or any terms thereof.

6.0 Right to accept or reject tender:

The acceptance of a tender will rest with the EXIM Bank who does not bind themselves to accept lowest tender and reserve to themselves the authority to reject any or all the tenders received. They also reserve the right of accepting the whole or any part of the tender and the Tenderers shall be bound to perform the same at the rates quoted. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction not duly signed and dated by the Tenderer are liable to be rejected. For this purpose Tenderer shall quote rates for various items which will be self-sufficient to meet their whole costs for executing any / every item. No demand for variations in rates for items executed shall be entertained on the plea of the EXIM Bank deciding to delete, alter or reduce the quantities specified in respect of the any item.

7.0 Rates:

EXIM Bank is not concerned with any rise or fall in the prices of product, Parts and labour.

8.0 Signing of the contract:

a) The successful Tenderer shall be required to execute a non-disclosure agreement with Exim Bank within 07 days from the date of receipt of the notice of acceptance of tender. In the event of failure on the part of the successful Tenderer to sign the agreement in the above- stipulated period. EXIM Bank reserves the right to cancel the contract.

b) Until the Agreement is formally signed, the Work Order / Letter of Acceptance of Tender issued to the successful tenderer and accepted by him shall be operative and binding on the EXIM Bank of India and the Service Provider.

9.0 Payments for the work to be executed under this contract shall be made as per the progress of the works on monthly basis.

10.0 On acceptance of the tender, the name of the accredited representatives of the Tenderer who would be responsible for taking instructions from EXIM Bank shall be mentioned by the Tenderer.

11.0 If so decided EXIM Bank reserves the right to appoint PMC (Project Management Consultant) or any other agency to get the quality of works checked, measurement recorded, including certification of bills etc.

12.0 EXIM Bank has the right to delete items, reduce or increase the scope of work without the Service Provider claiming any compensation for the reduction in the scope of work.

13.0 Notices to local bodies:

The Service Provider shall comply with and give all notices required under any law, rule, regulations or bye laws of parliament, state legislature or local authority relating to works.

14.0 I / We hereby declare that I / We have read and understood the above instructions for the guidance of the Tenderers. Seal and Signature of the Bidder/s not required since the document is Digitally Signed.

15.0 Earnest Money Deposit

Earnest Money accompanying the tender will be accepted only in the form of CROSSED DEMAND DRAFT of any of the nationalized banks payable at Mumbai drawn in favor of the Export-Import Bank of India payable at Mumbai only and not in favor of any other authority.

16.0 The defect liability period shall be 12 months (stipulated) from the date of virtual completion of the work. If any defect is noticed during this period, the retention money still be refunded only if defect is rectified and further two months have expired from the date of rectification/completion of defects satisfactorily provided, defect liability period has also expired. The retention amount shall be refunded on receipt of application for the refund.

17.0 The successful tenderers Earnest Money Deposit shall be retained as part of Security Deposit / Retention Money and the balance retention amount shall be recovered from the Running Bills & Final Bill @ 10% of the gross bill amount.

18.0 Insurance:

Contractor shall at his own expenses carry and maintain insurance with reputable insurance companies for his Technicians/employees.

19.0 Tender Opening and evaluation

Opening of Technical Bid

- a) All the offers received will be screened and shortlisted based on the requirement specified and the details submitted by the bidder. All such shortlisted offers will be further evaluated on the qualitative aspects in various parameters as detailed in Technical Bid Evaluation Scoring Sheet. The technical score will be assigned based on above details. The bidders who will score 70 marks and above, on the scale of 100, will only be shortlisted for final consideration. 70% weightage will be given to technical parameter and 30% for financial bid for final scoring. After techno commercial evaluation, whoever secures highest marks will be considered as the successful bidder. The Bank, if needed, will negotiate with the successful bidder.
- b) For reference, the scoring on evaluation of Technical and Price Bids are as follows:

Technical Scoring: 70% weightage is considered in the below formula for final scoring.

$$TS = M \times 0.7$$

Where 'TS' is Technical Score and 'M' IS Marks obtained on technical parameters.

Price Bid Scoring: the Lowest Bidder (L1) will get a maximum score of 30 and marks will be proportionately awarded to other bidder as per the following formula:

$$FS = 30 - \left[\frac{Q-L}{L} \times 30 \right]$$

Where 'FS' is Total Financial Score, 'Q' is Price Quoted by subsequent bidder (i.e. L2, L3 etc.) and 'L' is the Lowest Quoted Price by a L1 bidder.

Final Scoring:

$$S = TS + FS$$

Where 'S' is Final Score, 'TS' is Technical Score and 'FS' is Financial Score.

On the basis of techno commercial evaluation whoever secures highest marks will be considered as the successful bidder.

Opening of Price Bid

The Bank will inform all the Technically Qualified Bidders the time, date and venue fixed for the opening of the Price Bid. In the event of the specified date of opening being declared a holiday for the Bank, the Price Bid will be opened at the appointed time and location on the next working day. The date & time will be intimated to qualified bidders

Technical Bid Evaluation Sheet

Sr. No.	Criteria Description	Weightage
1	The vendor must have License issued by competent authority.	10
2	The contractor should have atleast 5 years' experience in providing supply and installation of Air Conditioner unit to Public Sector Companies/Banks or Government Departments.	= 5 years 20
		>5 years 25
3	Contractor should have annual turnover not less than 4 crores for supply and installation of Central Air Conditioners.	= `4 Crores 20
		>`4 Crores 25
4	It should be registered with the Income tax and / GST authorities of the Maharashtra Government.	5
5	The contractor should be an Authorized Service providers / Dealers of the Split Air Conditioner Units of Voltas make for Cuffe Parade/ Colaba /Nariman Point Area, Mumbai.	Nariman Point/Cuffe Parade 35
		Borivali to Dadar/Dadar to Thane 20
	Total Weightage.	100
	Minimum Weightage required to qualify	70

Note: All Documents must be provided for above points

FINANCIAL BID.

BOQ FOR:- HVAC VRF WORK					
SR. NO	ITEAM DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	HIGH SIDE WORK EQUIPMENT VRF PART "A"				
1	Supply, of Imported Variable Refrigerant Flow modular type air-conditioning system with Semi Inverter Based Technology with complete indoor and outdoor units, individual remote controller, interconnected refrigerant piping, full charge of refrigerant gas and oil, control cabling etc. Refrigerant R 410 A. (MAKE VOLTAS LTD)				
	OUTDOOR UNITS				
1.1	12 HP	Nos	4		
1.2	10 HP	No	8		
1.3	5.75HP	nos	2		
2	Supplying, installing, testing and commissioning of indoor units suitable for ceiling mounting, complete with filters, DX cooling coils connected to V.R.F system, fans, 3-spread motors, power wiring from the power socket provided nearby, insulated extended drain pan, copper connections, control package etc of the following capacities.				
3	HIWALL UNIT				
3.1	Inst of 1.01 TR Hi wall	Nos.	5		
3.2	Inst of 1.29TR Hi wall	RO	0		
3.3	Inst of 2.01TR Hi wall	Nos	64		
3.4	Inst of 1.58TR Hiwall	Nos	4		
	BASIC TOTAL OF PART "A"				
	SGST @ 14% .				
	CGST @ 14%				
	NET TOTAL				

B	LOW SIDE WORK INSTALLATION PART "B"				
	Installation Testing & commissioning, of Imported Variable Refrigerant Flow modular type air-conditioning system with Inverter Based Technology with complete indoor and outdoor units, individual remote controller, interconnected refrigerant piping, full charge of refrigerant gas and oil, control cabling etc.. Refrigerant R 410 A.				
4	OUTDOOR UNITS				
4.1	12 HP	Nos	4		
4.2	10 HP	Nos.	8		
4.3	5.75 HP	Nos.	2		
5	INDOOR UNITS :				
	HIWALL UNIT				
5.1	Inst of 1.01TR Hiwall	Nos.	5		
5.2	Inst of 1.29TR Hiwall	RO	0		
5.3	Inst of 1.58TR Hiwall	Nos	4		
5.4	Inst of 2.01TR Hiwall	Nos	64		
6	Lifting & Loading on 21st floor Parapet	lot	1		
7	Gas Charging topping up	lot	1		
8.0	REFRIGERANT PIPING				
	Supply and installation of copper refrigerant piping including insulation of 19mm thick nitrile rubber insulation with suction line & 9 mm thick insulation of liquid line				
8.1	12.7/6.1	Rmt	24		
8.2	15.9/9.53	Rmt	550		
8.3	19.1/9.5	Rmt	65		
8.4	19.1/12.8	Rmt	RO		
8.5	22.22/9.5	Rmt	65		
8.6	22.22/12.7	Rmt	95		
8.7	28.0/12.5	Rmt	204		
8.8	28.0/15.9	Rmt	RO		
9.0	Refnet(Distribution Branch Joint) IDU				
9.1	FQZHN - 01	Nos	22		
9.2	FQZHN - 02	Nos	26		
9.3	FQZHN - 03	Nos	18		

10	DRAIN PIPING				
10.1	25 mm Dia	Rmt	20		
10.2	32 mm Dia	Rmt	450		
10.3	40 mm Dia	Rmt	300		
11	COMMUNICATION CABLING INBITWEEN IDU & ODU				
11.1	supply, installation & commissioning of 4C x 1.Sq.mm Shielded cable with PVC conduit for IDU & ODU	Rmt	1800		
12	M/S Stand with red oxide coating with black oil paint for stand for Outdoor unit (75mm x 38mm x 6 mm Chanel)	Nos	14		
13	ELECTRICAL CABLING:				
	Supply, Handling, Laying proper connections testing and commissioning of following sizes Armored Copper/ Aluminum conductor cables of sizes as below to be laid with necessary supports/ on provided cable trays/ on ceiling/wall as per site requirement in an approved manner complete as per technical specifications (Main power supply with MCCB to be provided by Electrical contractors)				
13.1	4C x 6sqmm CABLE	Rmt	175		
13.2	4C x 4 CABLE	Rmt	75		
13.3	4 c x 1.5 samm control cabling	Rmt	165		
13.4	63 Amps MCB with Weather Proof box	Nos	12		
13.5	40 Amps MCB with Weather Proof box	No	2		
	BASIC TOTAL OF PART "B"				
	SGST @ 14%				
	CGST @ 14%				
	NET TOTAL				
	NET TOTAL OF PART A & B				

Note:

1. All Civil, Carpentry, Plumbing, POP work to be carried out by vendor
2. All Electrical Cable and electrical Panels to be provided by vendors
3. Cable tray if required will be quoted at actuals
4. Scaffolding for Ducting to be provided by vendor
5. Incoming power supply cable along with Waterproof MCCB, gland termination
6. Civil work for laying ref piping, Communication Cabling, Drain piping by vendor
7. Toilet ventilation not considered

Date:-

Signature of Tenderer:-

Place:-

Full Name:-

Designation:-