



**E-Tender for
Palm Vein Based Biometric Attendance Systems**

Head Office:

**Center One Building, 21st Floor, World Trade Centre Complex, Cuffe
Parade, Mumbai – 400 005**

GENERAL TENDER DETAILS

Tender Document for	Palm Vein Based Biometric Attendance Systems
Tender Reference No.	EXIM/RFP/2019-20/005
Tender Document Cost	₹1,000/- (Non-refundable) (DD in favour of “Export-Import Bank of India” payable at Mumbai)
EMD Amount	₹1,00,000/-(DD in favour of “Export-Import Bank of India” payable at Mumbai)
Last date for acceptance of Tender document cost, EMD Amount and Integrity Pact Agreement (IP)	15-May-2019 05:00 PM (DD to be submitted(Both Tender Fee and EMD) at <u>EXIM Bank Head Office:</u> <u>IT Group- EXIM/RFP/2019-20/005</u> Center One Building, 21st Floor, World Trade Centre Complex, Cuffe Parade, Mumbai – 400 005
Date of Online Notice	22-Apr-2019 02:00 PM
Document Downloading Start Date	22-Apr-2019 05:00 PM
Document DownloadingEnd Date	15-May-2019 02:00 PM
Pre-bid meeting Date and Time	02-May-2019 04:00 PM
Last Date and Time For Submission	15-May-2019 04:00 PM
Opening Of Tender	15-May-2019 05:00 PM
Address for communication	As above Ph. 022-22172600, Ext:- 2410 E-Mail: dharmendra@eximbankindia.in ;
Place of Receipt of Tender	https://eximbankindiatenders.procuretiger.com

Note 1: All MSME's are exempted from submission of Document Fee and EMD as per Govt. Rules on submission of proof of document (MSME and NSIC certificates). However, executing Integrity Pact Agreement and submitting the same in original on or before the due date is compulsory for all the Bidders/Vendors who wish to participate in the e-tender.

Note 2: Technical and Commercial bids will be opened online only. E-Tendering is the simulation of the manual tendering process on the internet. I.e. the eligible bidders / Tenders can log on to the internet site specified using a unique username and password and place their Technical & Commercial bids.

The eligible bidders will be trained by M/s e-Procurement Technologies Ltd. (Abc Procure) personnel on the methodology of submitting the bids online using a special digital signature / electronic key / password at the date and time specified. The bids placed by the tenderers are confidential and will be opened by the authorized EXIM Bank officials. No other person can gain access to the information regarding the bids, which is confidential in nature.

Minimum requirement for e-tender participation:

1. Computer / Laptop with internet connection.
2. Operating system – Windows XP Service pack 3 / Windows 7/ Windows 10.
3. Digital certificate - Class II or III, Signing + Encryption, and it should be organizational certificate.
4. Vendor registration can be done online by opening Website:

<https://eximbankindiatenders.procuretiger.com> Click on “New Bidder Registration” link, create User Id and Password and attach your Digital certificate. For any clarification kindly contact -

E-Procurement Technologies Limited

801 – Wall Street – II

Opposite Orient Club near Gujarat College, Ellis

Bridge Ahmedabad – 380 006 Gujarat, India

Phone: +91 (79) 40230 813/14/16/18/03

Fax: +91 (79) 40230847

Mandatory information required for pre-qualification of the Tenderer

I/We confirm that to the best of our knowledge this information is authentic **and accept that any deliberate concealment will amount to disqualification at any stage.**

Sr. No.	Particulars	Details
1. Name of the Firm		
2. Name of the Proprietor, Partners/Directors		
A (Mobile No.)		
B (Mobile No.)		
3. Office Telephone Nos.		
a.		
b.		
c.		
4. Head Office Address		
5. Email Address a.		
b.		
6. Year of Establishment		
7. Registration No. and Date of Registration		
8. Status Of Firm. (Proprietor/Partnership/Co. etc)		
9. Name of Bankers	a.	
	b.	
10. PAN Card No.		
11. GST No.		

Seal and Signature of the Bidder/s not required since the document is digitally signed.

Date:

Place:

Note:

Please upload scanned copies of Certificates for S.No.7,8,10,11

Introduction

Export-Import Bank of India (EXIM Bank) is the premier export finance institution of the country that seeks to build value by integrating foreign trade and investment with the economic rise of India. The Bank has been guided by expertise at the Board level, by senior policy makers, expert bankers, leading players in industry and international trade as well as professionals in exports, imports or financing. With offices spread across India and in select locations of the world, the bank aspires to boost the businesses of industries and SMEs.

Established by the Government of India, we commenced operations in 1982 under the Export-Import Bank of India Act, 1981 as a purveyor of export credit, mirroring global Export Credit Agencies. With our rich pedigree, today we serve as a growth engine for industries and SMEs through a wide range of products and services. This includes import of technology and export product development, export production, export marketing, pre-shipment and post-shipment and overseas investment. In a rapidly shifting financial landscape, we are a catalyst and key player in the promotion of cross border trade and investment. By instilling a powerful culture of innovation and foresight, we help India maximize its potential and meet and exceed its vision.

Export-Import Bank of India has taken many IT initiatives. Bank has Computerized 100% of its branches and has implemented a Centralized Banking Solution (CBS) with Data Centre at Mumbai and Disaster Recovery Site at Bengaluru. The centralized Banking Solution covers all 11 Domestic offices which are connected to the Data Centre through an Enterprise Wide Network (MPLS).

EXIM Bank is having Office 365 for e-mail infrastructure and Sharepoint framework for intranet application and other internal workflow automations. Applications from multiple vendors for different internal requirements of Bank are also in use. The Operating Systems used in Different applications include different flavors of UNIX like AIX, Linux etc., and flavors of Windows. The Data bases include Oracle, MySQL, Microsoft SQL Server, Access etc. The Enterprise Wide Network is maintained by Bank's Network Integrator and the security measures are already enforced at various levels (Application Security, Network Security, Database Security, OS Security, Access Controls, and Physical Security etc.). All these security measures are in place in congruence with the Bank's Information Security Policy, Business Continuity & Disaster Recovery Plans & various other regulatory compliances.

SCOPE OF WEB BASED PALM VEIN ATTENDENCE SYSTEM (PVAS)

Export-Import Bank of India is looking for supply and installation of PVAS devices for marking attendance as well as design and development of a web based attendance system for monitoring the presence of its employees at Head Office and its offices at the 9 locations across India. The list of domestic locations are as follows: Ahmedabad, Bengaluru, Chandigarh, Chennai, Guwahati, Hyderabad, Kolkata, New Delhi and Pune.

Scope of Work

Supply and installation of PVAS machines at Head Office, Mumbai and 9 locations as per office location details.

In future, if new offices are established, the bidder should supply the comparable and compatible configuration devices and carry out all the installation and integration with the existing system on mutually agreeable terms and conditions.

The device should be able to operate in temperatures of 0-50°C and humidity range of 20-95%.

All installation /transportation charges will be borne by bidder.

Design, Development and Implementation of a web based application to achieve the following objectives:

- a) The system should be highly secure and customizable with minimum following features:
 - Import of Employee data through Excel file
 - Employee Self Service Login
 - Employee Search & Query module
 - Real Time Attendance management across multiple offices
 - Integrates with other modules like Leave management
 - Flexible Timing Provisions
- b) Storage of attendance information at the central server located at EXIM Bank Data Centre, Mumbai. In case of MPLS disconnection, the data should be saved on local system and the data should be ported to central server as the connectivity restores.
- c) There should be an alternate method of marking attendance in case the device is not able to mark the attendance of employees through PVAS.
- d) The bidder shall thoroughly test the software for load, quality and performance along with proper functioning at its site before deployment of the software on production environment.

- e) The bidder shall be responsible for creation of Master Data regarding EXIM Bank employee data and registration of Palm vein required for implementation of PVAS under the supervision of HRM Group of EXIM Bank.
- f) The bidder shall provide hands on user training to the Bank staff for proper functioning of PVAS.
- g) The Training Plan shall be mutually decided between the Bank and the Bidder. During training, user manuals for the Application Software shall be provided by the successful bidder.
- h) The Application Software should be web enabled so that the same can be accessed from anywhere, anytime. It is imperative that the user interface of the Application Software should be browser based so that the users can access the software using internet (HTTP protocol). The software should be compatible with all popularly used browsers.
- i) Building Master Data by registering all the employees palm in the system. Post Implementation Support /Warranty of 1yr free of cost.

PVAS Device Technical Specification

Palm Vein based Door Controller for Access Control and Time-Attendance with External Sensor				
	Parameters	Technical Details	Compliance (Y/N)	Remarks if any
GENERAL	Credential Support	Palm, Card and PIN		
	Display	128 x 64 Dot Matrix Display		
	Keypad	16 Touch sense keys		
	User Capacity	10,000		
CAPACITY	Template Storage Capacity	20,000		
	Template Per User	Up to 2 Palms		
	Cards Per User	Up to 2		
	Types of Cards Support	EM Prox, HID Prox, HID iClass and Mifare (Card Module Required)		
	Event Buffer (Storage Capacity)	1,00,000		
COMMUNICATION	Mobile Broadband	Yes (3G/4G Support)		

	Wi-Fi	Yes (802.11 b/g/n)		
	Ethernet	Yes (10/100 Mbps on Ethernet)		
INTERFACES	Exit Switch	Yes		
	Door Status Sense	Programmable NO, NC, Supervised		
	Door Lock Relay	Form C, SPDT Relay (Max 2A@30 VDC)		
	Door Lock Power	Internal 12VDC @ 0.5A or External		
	Aux-IN	Programmable NO, NC, Supervised		
	Aux-OUT	Form C, SPDT Relay (Max 2A@30 VDC)		
	Reader Interface types	RS 232, and Wiegand IN/OUT		
	Reader Types	1 Port for Card Reader/Third Party Wiegand reader		
	USB	2 USB Ports (1 for Data Transfer/External Sensor Connectivity and 1 for 3G/4G Dongle)		
AUDIO-VISUAL	LED	4 LEDs (Status, Alarm, Allowed, Denied)		
	Buzzer	Yes		
CONFIGURATION	CPU	1 GHz ARM Cortex A8 based Processor		
	Flash Memory	256 MB Flash		
	RAM Memory	512 MB DDR3 RAM		
ELECTRICAL	Input Power	12 VDC @ 2A		
	Battery Backup	No		
	Reader Power Output	Internal 12 VDC @ 0.5 A or External		
ENVIRONMENTAL	Humidity	5% to 85% RH Non-Condensing		
	Operating Temperature	0°C to + 50°C (32°F to 122°F)		
OTHERS	System Integration	Software API for Software Integration		
	Operational Mode	Direct Door with Server, Panel Door with PANEL TERMINAL		
	Real Time Clock	Rechargeable RTC with NTP Server/ GPS Clock		
	Certification	CE, RoHS, FCC, BIS		
	Tamper Detection	Yes		

SENSOR SPECIFICATIONS	Sensor Technology	Fujitsu Sensor		
	Reading System	Reading by Near-Infrared Light		
	Scope of Capture	Entire Palm		
	Encryption	AES (Cryptography > 128 Bit)		
	FAR	< 0.0008%		
	FRR	< 0.01%		
	Drip-Proof	Yes		
	Capturing Distance	40 to 60mm (1.5" to 2.3")		
ISO Card Support	Proximity - 125 KHz	No ISO Standards		
	Mifare Card - 13.56 MHz	ISO 14443 A Supported		
	HID iCLASS Card - 13.56 MHz	ISO 14443 and ISO 15693 Supported		
	DesFire Card - 13.56 MHz	ISO 14443 A Supported		

PVAS Application Software Specification

S.No	Specifications	Compliance (Y/N)	Remarks if any
1	Provides User License for 500 Users		
2	Web based user friendly GUI application and real-time monitoring of door controllers from one place		
3	Built on 3-Tier, .NET Platform with MS-SQL or Oracle database, expandable and modular without change in the hardware		
4	Facilitates handling large corporations with multiple remote sites		
5	Supports automatic template distribution of credentials viz. palm vein, fingerprint, and RFID card		
6	Provides head count of number of users in the premises		
7	Provides basic door access feature to users		
8	Provides raw swipe events		
9	Allows configuration of various software modules		
10	Provides an administrator's interface to manage-monitor data and the individual application modules		
11	Provides creation of login roles & rights		
12	Provides user photo display on large screen during access		

13	Offers multiple user configuration at a time		
14	Provides a search tool to allow authorized system users to examine the audit log files		
15	Allows the assignment of operator levels to define the system components that each operator has access to view, operate, change or delete		
16	Facilitates the door controllers in network to automatically push the data to server		
17	Offers database browse-search functionality utilities to browse the database tables		
18	Supports Dynamic DNS facility, thus eliminating Static IP requirement		
19	Offers virtual message board facility for posting daily notices, news, announcements		
20	Offers integration through database to database, through API		
21	Allows integration with SAP, ERP, HRM, Payroll, Tally through Web API		
22	Provides integration with different hardware like door controllers, locks, readers, electronic door controlling devices, etc.		
23	Supports database posting, retrieval, removal, backup and restore options		
24	Supports Active Directory integration		
25	Supports automatic and customized SMS & E-mail notifications		
26	Offers generation of informative reports & charts with various filters, customized report templates; and export reports in Excel, Word, RPT, PDF, CSV and XML etc.		
27	Supports automatic E-mail scheduler facility for different reports		
28	Supports automatic database backup facility at scheduled time		
29	Provides user enrolment management software module with user photograph upload facility, user verification functionality, mass enrolment functionality, user name and ID search functionality, etc.		
30	Application should synchronize Date and time with all the devices according to time zone.		
31	Application should have facility to upload Palm templates from one device to other device.		
32	Facilitates superlative range of flexible functions such as Multiple Organizations, Late-In, Early-Out Policy, Overtime Policy, Absenteeism Policy, Multiple Holidays, Holiday Schedules, Manual Entry and corrections of Entry-Exit Events and Attendance Summary		
33	Allows to create multiple branches, department, sections, designations, grades and categories		

34	Offers integration through API, database to database, and customized export template		
35	Allows seamless integration with third party Payroll, HRM, Tally, SAP, ERP, Active Directory, etc.		
36	Offers an option to assign a new shift automatically based on user's punch details		
37	Interprets User punches for entry or exit depending on attendance policy configuration		
38	Monitors late-in entry and early-out exit of employees based on their shift timings		
39	Allows calculating overtime on a daily, weekly, or monthly basis		
40	Facilitates converting overtime hours to compensatory off hours and offer additional leave or encashment options		
41	Allows creating multiple shifts and schedules with break time, grace time, off day, repeat days, etc. to manage workforce of organization		
42	Facilitates corrections and manual entries of entry-exit events like attendance records, overtime/C-OFF hours, late-in/early-out timings, etc.		
43	Send customized SMS and email messages to announce gatherings, meetings, latest news, changed rules, etc.		
44	Facilitates defining common rules and parameters like number of duplicate punches allowed, auto shift correction, maximum late-in/early-out allowed time, password security, etc. as templates that can be applied globally to all users		

ELIGIBILITY CRITERIA OF THE BIDDER

S.No.	ELIGIBILITY CRITERIA	SUPPORTING DOCUMENTS TO BE SUBMITTED	COMPLIANCE (YES/NO)
1	The bidder should be registered with Registrar of companies/firms in India for at least 3 years.	Certificate of incorporation or any other certificate of registration issued by competent authority from Government of India.	
3	Bidder must have ISO 9001: 2013 or higher certified company	ISO 9001: 2013 or higher certificate	
4	The solution should be successfully implemented in at least 5 Companies in India with order value of more than 20 lakhs per order	P.O. or reference letter needed to submit as a reference.	
5	The bidder should have Support center/authorized office in Mumbai. The OEM should have office and direct support center in India.	Undertaking to be submitted	
6	The bidder should be the Original Equipment Manufacturer (OEM) or the authorized representative in India.	The bidder on their company's letter head shall provide self-declaration about OEM status. In case of authorized representative, MAF from OEM as per Annexure-1 in their letter Head needs to be provided.	

8	<p>The bidder should have a minimum turnover of INR 10 crores (Rupees Ten crores) per annum for the past 3 financial years i.e. 2017-18, 2016-17, 2015-16 from their Indian operations.</p> <p>The bidder should have positive net worth during the last three financial years.</p>	Provide CA Certificate. The CA certificate provided in this regard should be without any riders.	
9	The bidder should not be involved in any litigation which threatens solvency of company.	Certificate is to be provided by the chartered accountant/statutory auditor.	
10	Bidder shall execute E-Tendering Process Compliance Statement and Undertaking letter as per Annexure	Upload seal and signed copy of Annexure -2 and Annexure -3	
11	Integrity Pact Agreement (IPA) to be executed.	Download the IPA (attached as Annexure) and sign on Rs.500 stamp paper. Scanned copy to be uploaded on the E-tender portal. Original document to be sent to Exim Bank, Head Office, Mumbai.	

ANNEXURE - 1

Manufacturer Authorization Format (On OEM's letter head)

Ref: Date:

To

GM
Export-Import Bank of India
Head Office, Mumbai

Dear Sir,

Sub: Manufacturer Authorization for RFP No. EXIM/RFP/2019-20/005 dated xx/xx/xxxx

We <OEM Name> having our registered office at <OEM Address> are an established and reputed manufacturer of <hardware details> do hereby authorize M/s_____ (Name and address of the Partner) to offer their quotation, negotiate and conclude the contract with you against the above invitation for tender offer.

We hereby extend our full guarantee and warranty as per terms and conditions of the tender and the contract for the solution, products/equipment and services offered against this invitation for tender offer by the above firm and will extend technical support and updates / upgrades if contracted by the bidder.

We also confirm that we will ensure all product upgrades (including management software upgrades and new product feature releases) are provided by M/s _____for all the products quoted for and supplied to the Bank.

<OEM Name>
<Authorized Signatory>

Name:

Designation:

ANNEXURE - 2

E-Tendering Process Compliance Statement

The following terms and conditions are deemed as accepted by you for participation in the bid event:

1. The price once submitted cannot be changed.
2. Technical and other non-commercial queries (not impacting price) can be routed to the respective contact personnel of EXIM Bank indicated in the tender document. Bidding process related queries could be addressed to M/s e Procurement Technologies Ltd personnel indicated in the tender document.
3. Inability to bid due to glitch in telephone lines, Internet response issues, software or hardware hangs will not be the responsibility of M/s E-Procurement Technologies Ltd or the EXIM Bank. However M/s E-Procurement Technologies Ltd, shall make every effort to ensure availability of technology resources to enable continuous bidding.
4. M/s E-Procurement Technologies Ltd does not take responsibility beyond the bid event. Order finalization and post order activities would be transacted directly between bidder and the EXIM bank.
5. Bids once made cannot be withdrawn or modified under any circumstances.
6. EXIM Bank can decide to extend or reschedule or cancel an e-tendering.
7. The bidders are advised to visit <https://eximbankindiatenders.procuretiger.com> for any corrigendum etc.

I / We have read, understood and agree to abide by the e-tendering process compliance statement.

Date:-

Organization Name:-

Designation:-

ANNEXURE – 3

UNDERTAKING FROM THE BIDDER

**Mr. Dharmendra Sachan, General Manager,
Export- Import Bank of India, 21st Floor, Centre One,
World Trade Centre,
Cuffe Parade, Mumbai 400 005**

Dear Sirs,

Ref: Palm Vein Based Biometric Attendance Systems

Ref. No: EXIM/RFP/2019-20/005

I / we further agree to execute and complete the work within the time frame stipulated in the tender scope of document. I / we agree not to employ Sub-Service Providers without the prior approval of the EXIM Bank. I / We agree to pay Sales Tax, Works Contract Tax, Excise Tax, Octroi, LBT, VAT, Duties, all Royalties and all other applicable taxes prevailing and be levied from time to time on such items for which the same are liable and the rates quoted by me/us are Exclusive of the same.

I / we understand that you are not bound to accept the lowest tender or bound to assign any reasons for rejecting our tender. We unconditionally agree Exim Bank's preconditions as stipulated in the tender documents and empanelment process.

I / We agree that in case of my/our failure to execute work in accordance with the specifications and instructions received from the Exim Bank, during the course of the work, Exim Bank reserves the right to terminate my contract.

Yours truly,

Seal and Signature of the Bidder/s not required since the document is digitally signed.

Place:

Date:

Name:

Designation:

Seal:

INSTRUCTIONS TO TENDERERS

1.0 Location:

Export-Import Bank of India, 21st Floor, Centre One Building, World Trade Center, Cuffe Parade, Mumbai 400 005 and regional offices in pan India.

- a. Tenderers must get acquainted with the proposed work, specifications, conditions of contract and other conditions carefully before tendering. No request of any change in rates or conditions for want of information on any particular point shall be entertained after receipt of the tenders.

2.0 Submission of Tender:

Refer to E-Tendering Process Compliance Statement (Title No. 7) No queries will be entertained on last day of tender submission.

3.0 Any printing or typographical errors /omission in tender document shall be referred to EXIM Bank and their interpretation regarding correction shall be final and binding on Service Provider.

4.0 Transfer of Tender Documents:

Transfer of tender documents purchased by one intending Tenderer to another is not permitted.

5.0 Validity:

Tenders submitted by Tenderers shall remain valid for acceptance for a period **up to 30 days from the date of opening of Bid/tender**. The Tenderers shall not be entitled during the period of validity, without the consent in writing of EXIM Bank to revoke or cancel his tender or to vary the tender given or any terms thereof.

6.0 Right to accept or reject tender:

The acceptance of a tender will rest with the EXIM Bank who does not bind themselves to accept lowest tender and reserve to themselves the authority to reject any or all the tenders received. They also reserve the right of accepting the whole or any part of the tender and the Tenderers shall be bound to perform the same at the rates quoted. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction not duly signed and dated by the Tenderer are liable to be rejected. For this purpose, Tenderer shall quote rates for various items which will be self-sufficient to meet their whole costs for executing any / every item. No demand for variations in rates for items executed shall be entertained on the plea of the EXIM Bank deciding to delete, alter or reduce the quantities specified in respect of the any item.

7.0 Rates:

EXIM Bank is not concerned with any rise or fall in the prices of materials, Parts and Labour during 30 days' price validity.

8.0 Payments: The AMC payment will be made in half yearly advance basis within 15 working days from original hardcopy invoice submission date. Any delay in technical service as per the tender scope of work will attract penalty of 1% of the AMC cost on per day basis.

9.0 Signing of the contract:

- a) The successful Tenderer may be required to execute a non-disclosure agreement (**NDA**) with Exim Bank within 10 days from the date of receipt of the notice of acceptance of tender. In the event of failure on the part of the successful Tenderer to sign the agreement in the above- stipulated period. EXIM Bank may cancel the order.
- b) Until the Agreement is formally signed, the Work Order / Letter of Acceptance of Tender issued to the successful tenderer and accepted by him shall be operative and binding on the EXIM Bank of India and the Service Provider.

10.0 On acceptance of the tender, the name of the accredited representatives of the Tenderer who would be responsible for taking instructions from EXIM Bank shall be mentioned by the Tenderer.

11.0 If so decided EXIM Bank reserves the right to appoint PMC (Project Management Consultant) or any other agency to get the quality of works checked, measurements recorded, including certification of bills etc.

12.0 EXIM Bank has the right to delete items, reduce or increase the scope of work without the Service Provider claiming any compensation for the reduction in the scope of work.

13.0 Notices to local bodies:

The Service Provider shall comply with and give all notices required under any law, rule, regulations or bye laws of parliament, state legislature or local authority relating to works.

14.0 I / We hereby declare that I / We have read and understood the above instructions for the guidance of the Tenderers. Seal and Signature of the Bidder/s not required since the document is digitally signed.

Bill of Material

BOM		Unit Price	QTY	Total
Sr.	DESCRIPTION			
No.				
1	Palm Vein based Door Controller with External Sensor		18	
2	PVAS Application Software for 500 users		1	
3	One Time Installation Charges		1	
4	AMC and Technical Support charges for the 2nd Year after initial comprehensive warranty of 1 Year.		1	
5	AMC and Technical Support charges for the 3rd Year after initial comprehensive warranty of 1 Year.		1	
		Sub Total		

Notes: -

- a) Hardware, Database and O/S will be provided by the Bank.
- b) The rates quoted in commercial bid should be exclusive of all taxes. However, Taxes, if any including GST shall be paid to the bidder on actual basis at the rate applicable. The rate of applicable GST should be informed and charged separately in the invoice generated for supply of the product.
- c) The equipment shall warrant for manufacturing defects and onsite services for a period of 12 months from the date of project sign-off. During this period any faults occurring on the system will be rectified at free of cost.

ANNEXURE
PRE CONTRACT INTEGRITY PACT

General

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on ____ day of the _____ month of 2019, between, on one hand, the President of India acting through Shri Dharmendra Sachan (General Manager), Export-Import Bank of India, Ministry of Finance, Government of India (hereinafter called the "BUYER", which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First Part and is represented by Shri _____ (hereinafter called the "Seller" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

WHEREAS the **BUYER** proposes to procure (Palm Vein Based Biometric Attendance Systems) and the BIDDER/Seller is willing to offer/has offered the same and

WHEREAS the **BIDDER(s)** is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is a General Manager, Export-Import Bank of India, Ministry of Finance performing its functions on behalf of the President of India.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to: -

Enabling the **BUYER** to obtain the desired said stores/equipment at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling **BIDDER(s)** to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

1. Commitments of the BUYER:

1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favor or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

1.2 The BUYER will, during the pre-contract stage, treat all BIDDER(s) alike, and will provide to all BIDDER(s) the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.

1.3 All the officials of the BUYER will report to the appropriate Government office to avoid any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

2. In case any such preceding misconduct on the part of such official(s) is to be reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed

fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

3. Commitments of BIDDERS

The BIDDER commits himself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit himself to the following: -

- 3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 3.2 The BIDDER further undertakes that they have not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favor or disfavor to any person in relation to the contract or any other contract with the Government
- 3.3 BIDDERS shall disclose the name and address of agents and the representatives and Indian BIDDERS shall disclose their foreign principals or associates.

3.4 BIDDERS shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.

3.5 The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/integrator/authorized government sponsored export entity of the defense stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

3.6 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

3.7 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.

3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

3.9 BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

3.11 The BIDDER shall not instigate or cause to instigate any third party/ person to commit any of the actions mentioned above.

3.12 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the BUYER, or alternatively, if any relative of an officer of the BUYER has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender. The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act 1956. The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BUYER.

4. Previous Transgression

4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.

4.2 The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reasons.

5. Earnest Money (Security Deposit)

5.1 While submitting commercial bid, the BIDDER shall deposit an amount as Earnest Money/Security Deposit, with the BUYER through any of the following instruments:

- (i) Demand Draft or a Bankers' Cheque in favor of M/s. Export –Import Bank of India.

- (ii) A confirmed guarantee by an Indian Nationalized Bank, promising payment of the guaranteed sum to the BUYER on demand within three working days without any demur whatsoever and without seeking any reasons whatsoever. The demand for payment by the BUYER shall be treated as conclusive proof of payment. No other mode or through any other instrument except mentioned here is accepted.

5.2 The Earnest Money/Security Deposit shall be valid up to a period of five years or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

5.3 In case of the successful BIDDER a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

5.4 No interest shall be payable by the BUYER to the BIDDER on Earnest Money/Security Deposit for the period of its currency.

6. Sanctions for Violations

6.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required: -

- (i) To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
- (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.
- (iii) To immediately cancel the contract, if already signed, without giving any

compensation to the BIDDER.

- (iv) To recover all sums already paid by the BUYER, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the BUYER in connection with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- (v) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments; already made by the BUYER, along with interest.
- (vi) To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- (vii) To debar the BIDDER from participating in future bidding processes of the Government of India for a minimum period of five years, which may be further extended at the discretion of the BUYER.
- (viii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
- (ix) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.
- (x) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

6.2 The BUYER will be entitled to take all or any of the actions mentioned at para 6.1(i) to (ix) of this Pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

6.3 The decision of the BUYER to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes of this Pact.

7. Fall Clause

7.1 The BIDDER undertakes that it has not supplied/ is not supplying similar product/ systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and if it is found at any stage that similar product/ systems or sub systems was supplied by the BIDDER to any other Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

8. Independent Monitors

8.1 The BUYER has appointed Independent Monitors (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission (Names and Addresses of the Monitors are given below).

Shri Debabrata Sarkar Ex-CMD, Union Bank of India Mayfair Boulevard (Narayan Apartment) Flat No.701, Main Avenue Road Santacruz (West) , Mumbai – 400054 Email: dsarkar53@gmail.com Mobile: 08879684000	Shri S K Goel Ex-CMD, IIFCL Villa No.77, Kelisto Town Homes, Jaypee Wish Town, Sector-128 Noida-202303 Email: subodhgoel22@gmail.com Mobile:09650867778
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8.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

8.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.

8.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.

8.5 As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the BUYER.

8.6 The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.

8.7 The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

8.8 The Monitor will submit a written report to the designated Authority of BUYER/Secretary in the Department within 8 to 10 weeks from the date of reference or intimation to him by the BUYER / BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

9. Facilitation of Investigation

In case of any allegation of violation of any provisions of this Pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

10. Law and Place of Jurisdiction

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

11. Other Legal Actions

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

12. Validity

12.1 The validity of this Integrity Pact shall be from date of its signing and extended up to 5 years or the complete execution of the contract to the satisfaction of both the BUYER and the BIDDER/Seller, including warranty period, whichever is later. In case BIDQER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

12.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

The parties hereby sign this Integrity Pact at _____ on _____

BUYER

Mr. Dharmendra Sachan

General Manager

Export-Import Bank of India

Ministry of Finance

Witness

1. _____

2. _____

BIDDER

Mr./Ms. _____

Chief Executive Officer/ MD/ Director

Witness

1. _____

2. _____

- Provisions of these clauses would need to be amended/ deleted in line with the policy of the BUYER in regard to involvement of Indian agents of foreign suppliers.