

Corrigendum: - Regarding Exim Bank's Tender Reference Number IT/EXIM/RFP/2018-2019/051 dated March 15,2019; Hiring of Cars at Export -Import Bank of India, New Delhi.

Amendments: -

- (1) Please find attached the criteria for Technical Evaluation at Annexure V.
- (2) Last Date for Bid submission has been extended to May 16,2019, till 1500hrs.
- (3) Technical Bid(s) will be opened on May 17,2019 at 1100hrs.
- (4) Please take a note of amended pages 10&11(as attached).
- (5) Page No 6-Para One to be read as follows: - **Exim Bank, New Delhi Office** invites Sealed Tender in single bid system from registered/ reputed agencies /firms for contract for **HIRING OF CARS** Diesel/Petrol driven /CNG **ON REGULAR BASIS or as and WHEN REQUIRED basis FOR A PERIOD of three years** from the date of Agreement of the contract.
- (6) Page No 8-point No 10 to be read as- Tender(s) will be opened at Exim Bank's Office at New Delhi.
- (7) Page No 8-point No 12 to be read as - The contract will be awarded to the lowest eligible e-tender and will commence from the date of signing of the Agreement indicated in the terms and conditions. The contract will be for a period of 36 months which may be further extendable up to one year, if the performance/service is found satisfactory. Exim Bank has the right to cancel the agreement at any point of time.
- (8) Page No 9-point No 14 to be read as- Successful bidder(s) will be informed of the acceptance of the bid. EMD of the successful bidder(s) will be refunded on expiry of the contract and for unsuccessful bidder(s) EMD will be refunded on completion of process.
- (9) Page No 9-point No 15, heading to be read as- Signing of the Agreement by the successful bidder(s) who has been awarded the Contract for providing cars by Exim Bank.
- (10) For Pre Contract Integrity Pact Agreement at annexure the following points have been deleted:

Page no 16 -Point No 3.5

Page no 19 -Point No (iv), (v), (vi)

Page no 20 -Point No (ix), (x)

(11) For integrity Pact Agreement at annexure-point No 7.1 at page no 20 to be read as: -

(7.1) The BIDDER(s) undertakes that it is not providing similar services at a price lower than that offered in the present bid to any other Ministry/Department of the Government of India or PSU and if it is found at any stage that similar services were provided by the BIDDER to any other Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

(12) For integrity Pact Agreement at annexure-point No 8.8 and 12.1 at page no 22 to be read as: -

(8.8) The Monitor will submit a written report to the designated Authority of BUYER within 8 to 10 weeks from the date of reference or intimation to him by the BUYER / BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

(12.1) The validity of this Integrity Pact shall be from date of its signing up to 3 years or the complete execution of the contract to the satisfaction of both the BUYER and the BIDDER/Seller, including warranty period, whichever is later. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

(13) All **MSME's** are exempted from submission of Document Fee and EMD as per Govt. Rules on submission of proof of document (**MSME and NSIC certificates**). However, executing Integrity Pact Agreement and submitting the same in original on or before the due date is compulsory for all the Bidders/ Vendors who wish to participate in the e-tender.

Note: - All other terms and conditions shall remain unchanged.

Technical Bid Evaluation Criteria

Sr. No.	Criteria Description		Marks
1	The Agencies/firms should be Delhi based, their technical marks would be:	Within 20 km radius from East Kidwai Nagar Office	15
		Within 10 km radius around office	20
		Within 5 km radius around office	25
2	The Agencies should be providing regular car services to Government Organization/PSU/Public Limited companies. Technical marks would be:	Service provided for at least 3 years	15
		More than 3 years and upto 5 years	20
		More than 5 years	25
3	Agencies may apply whose annual turnover is more than Rs. 25 lakhs or more. Technical marks for annual turnover would be:	At least Rs. 25 lakhs	15
		More than Rs. 25 lakhs upto Rs. 50 lakhs	20
		More than Rs. 50 lakhs	25
4	Number of cars owned	Minimum 8 cars	15
		More than 8 cars and upto 15 cars	20
		More than 15 Cars	25
Total Marks			100
Minimum Marks required			70

PARAMETER AND TECHNICAL SPECIFICATION

Sub: Notice inviting Tender for “Hiring of Cars”

PART-I

Major Conditions for contract: -

1. The firm should abide by all labour laws as applicable from time to time.
- 2.(i) The firm should ensure that the drivers employed hold valid driving license, are in uniform, well behaved, reasonably educated, conversant with traffic rules/regulations and city roads/routes as well as with the security instructions.

(ii) The firm should ensure that the drivers have no criminal/legal case pending against them in any police station or court of law.

(iii) Each driver employed by the firm must have a cell-phone duly activated and shall wear uniform while on duty.

(iv) No mileage will be allowed for lunch/tea etc. to the driver. The drivers are not allowed to take hired vehicles for their personal lunch and/or tea during duty hours.

(v) The service providers and the drivers should ensure that each vehicle is neat and clean, as well as operationally fit (i.e. with no known DEFECT) and sufficient fuel when on duty.

(vi) Each driver should preferably be able to understand English and Hindi.

(vii) The time and distance in respect of hired cars will commence and terminate either from/to the **pick-up and drop points only**.
(viii) The firm shall ensure that it has on its record the valid police clearance certificate of the drivers at all the times and shall furnish copy of same to Exim Bank on demand.
(ix) The firm should have provident fund and Employees State Insurance Corporation Certificate.
3. Company should have the GST Registration and Pan Card

TECHNICAL SPECIFICATIONS FOR HIRING OF CARS

1. The Agency/Firm etc. should be providing car hiring services for at least last three years to Govt. organization/PSU/Public Limited Company on regular basis at present and should own at least 8 Cars and the list of Cars along with photocopies of registration book (for confirmation that Cars are in the name of the Firm/agency) should be attached with the tender.
 2. Only such Agency/Firm may apply whose Cars have been duly authorized by the concerned RTO (i.e. the vehicle should be registered as Cars) for use as public transport and who have telephone and mobile connections available at their premises/Garage/Stand/Office/in-person from where such Cars are to be operated and can be requisitioned by the Exim Bank.
 3. Annual turnover of the firm should be more than 25 lakhs and its Office should be closer to Exim Bank's East Kidwai Nagar, Office.
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TECHNICAL INFORMATION**Sub: Tender for “HIRING OF CARS”**

1. Name of the Bidder/Concern: _____
 2. Address (with Tel & Mob No.): _____
 3. Address of the Proprietor/
Partner with telephone number: _____
 4. Nature of Concern: _____
Sole proprietor or partnership firm or a Company or a Government
Department or a Public Sector Organization) (Attach Proof).
 5. Registration Number of the Firm: _____
(attested photocopy of registration should be attached)
 - (i) PAN Number of Bidder/Concern: _____
(attested photocopy should be attached)
 - (ii) GST registration No. _____
- Earnest money/demand draft No. _____ dated _____ from
- Bank Name _____ Amounting to ₹ _____ as earnest
Money deposit.
6. Annual turnover of firm _____ (attach proof)
 7. Income Tax Clearance Certificate (attach certified copy)
 8. GST Registration Number (attach certified copy)
 9. Distance from Exim Bank Office at Kidwai Nagar _____ Kms
 10. Experience in providing taxi services _____ Years (List of Organizations with address and telephone
number to whom services have been provided during the last three years with period of contract to be
enclosed).
 11. Whether each page of Tender and Annexures have been signed and stamped. Yes/No.
 12. No of cars owned by Company _____ (Registration Nos of Cars together with make, year of
purchase and kms run along with photocopies of registration book and valid insurance should be attached
in a separate sheet).
 13. Any other information important in the opinion of the bidder.

Date: _____

(Authorized Signature)
Seal of the firm